

LATE/INCOMPLETE WORK

Grades 2-8

Homework is counted as a part of a child's grade. Grades will be lowered on late assignments. Students with incomplete or missing assignments may be required to come to school early or stay late to complete assigned work. Late or incomplete homework or in-class assignments may merit an academic notification issued to the student and signed by a parent. Parents will be notified. A continued pattern of late/incomplete assignments may merit a parent meeting or removal from athletics and other extracurricular school activities. Administration will make these determinations in consultation with teachers on an individual basis.

Teachers will post classroom procedures for late/incomplete work.

ACADEMIC SUSPENSION

Participation in extracurricular activities is a privilege. To maintain this privilege, students in grades 4-8 need to maintain academic standards. Any student who has under a D average in any class due to, but not limited to, missing assignments, lack of effort, preparedness, or participation will be placed on academic probation and will be suspended from participation in extracurricular activities until the grade average is raised to at least a D. Each week teachers will check the grade status of their homeroom students and parents will be notified if an academic suspension will need to be put in place. If they raise their grade during that week, they can resume these activities the next week. The Athletic Director or club/activity leaders will be notified of this suspension by the homeroom teacher.

RECORDS FOR STUDENTS

By law, all parents and "eligible students" (former students over the age of 18 years) have the right to inspect and review education records. This may be done by supplying the school office with a written request to inspect records. The office will set a date (within 10 school days) and time when the records will be made available.

This school will not disclose anything from a student's education record except:

- 1) By the prior written consent of the parent or "eligible student."
- 2) As directory information. (Parents wishing to restrict disclosure must notify the building secretary in writing during the first week of school.)